



# Florida Association Of Hostage Negotiators

*for those who make the call. . .*

P.O. Box 6535 Jacksonville, FL 32236  
[www.FAHN.net](http://www.FAHN.net)

## **Board Meeting December 15, 2015**

### **AGENDA**

1. Welcome/Roll Call
2. Adoption of agenda
3. President's report – NP
  - a. Reminder of Robert's Rules of Order
    - i. Motions
    - ii. Seconds
    - iii. Debate
    - iv. Address comments to the president
    - v. You may only speak on a topic when you have the floor, and you may only have the floor twice on any one issue
    - vi. Meeting minutes should contain motions exactly as stated, and the result of the vote
  - b. President's report has been provided in advance in writing to all members
4. Vice-President's report – Goodner
  - a. Commitments are in for the conference speakers
  - b. Beginning registration Feb 1, 2016
  - c. Firming up the conference for 2016
5. Secretary's report and reading or posting of minutes from last meeting- Meissner
  - a. 714 contacts
    - i. 556 active
    - ii. 335 new active members this year
  - b. Website Rollout
    - i. The new website was deployed a bit ahead of schedule
    - ii. Our website name is still being leased from yahoo. I used my personal credit card to continue it and will submit an expense report for it.
    - iii. Pending
      1. Member file import

2. Addition of programming to allow for application to classes, update membership, and conference.
3. Addition of programming to allow for mass emailing as reminders to renew membership and upcoming conference.
4. Deployment of Forum Space.
- c. Renewal of 501(c)3 Documentation (expires 01-31-16)
  - i. Obtained Determination Letter
  - ii. Faxed forms today.
- d. Completed change of address
  - i. Make sure to update any forms you have to new PO Box.
  - ii. Personal PO Box – will change if needed.
- e. Gene Bernal and Mike Meissner will work to deploy the system.
6. Treasurer's report– Jay Leiner
  - a. Bank Balances for the FAHN Bank of America Account
  - b. Checking Balance \$41,130.82
  - c. CD Balance \$34,002.43
  - d. CD is a 9 month CD matures on 7/5/2016 @.04%
  - e. Interest for 2015 \$27.38
  - f. Interest Rate 0.04%
  - g. Discussion regarding movement of money to maximize CDs
  - h. Income 69836.87 exp 55625.05 += 400
7. Ambassador at Large – Luis Pratts Martinez
  - a. Attended training in Frank in region 6 – tony region 7
  - b. Jay Carver Region 7 – Accepted to take on region 7
8. Sergeant at Arms – Gene Bernal
  - a. \$3,546.92 in paypal account
9. Training Director – Judy Couwels
  - a. New process with website to announce training
  - b. Adam asked Judy to put together a procedure for all of the directors to register.
10. Chaplain – Rusty Burns
  - a. Not present.
11. Past President Reports:
  - a. Allen O'Keefe
  - b. Mary Olsen
  - c. Lorenzo Waiters
  - d. Butch Jones
    - i. September trip with Jim at Tampa – would appreciate greater participation by FAHN members.
    - ii. Discussion regarding plaque for member.
  - e. Jim McDonald
  - f. Brent Coughlin

g. Chris Summers

12. Regional Director Reports: (including outline of training plans, needs for any equipment, funds or personnel, issues in your region, etc.)

a. Region 1 – Heath Jackson

- i. Had one training session
- ii. Attended training at prison system -

b. Region 2 – Dan Warren

c. Region 3 – Doug Molina

- i. Oct 22 – St Johns Nassau and Corrections – Communicating with Sandy to have a joint training Jan 28, 20. Combine funding.

d. Region 4 – Sandi Myers

- i. Scheduled Jan 28, 2016 – Dr. Grant McDougal – cumulative effect of stress in LEO – second half to be scenario training.

e. Region 5 – Brian Bilbrey

- i. Nov 30 Training – 50 negotiators and 30 veterans – 7 hour class – scenario training using veterans for scenario based training.
- ii. Planning similar training.
- iii. <https://www.facebook.com/Florida-Association-of-Hostage-Negotiators-165484927132525/?fref=ts>

f. Region 6 – Franklin Cowart

- i. Training
  1. Four hour block – Sgt Harold from OPD and David Lane from Seminole SO – videotaping and hostage negotiation.
  2. Case study by Osceola county SO 2006 hostage negotiation in bank robbery incident.

g. Region 7 – New Director Jay Carver

- i. Planning training

h. Region 8 – Patrick Monteith

- i. Not able to deliver training at this time.
- ii. SA training regarding phone taps
- iii. Pharmacologist regarding flakka
- iv. Scheduling training for Feb
- v. Martin County Email - starting a new team and see how we can help them out.
- vi. Delray Beach – working on increasing their membership.

i.

j. Region 9 – Tony Farah

- i. Nov 16 training on Islam – mixed reviews – 60 persons attended. Planning future training.

k. Region 10 – Fernando Gajate

- i. For Region 10, I can share with you that in October we had our one day FAHN training, and had eighty-three attendees. Lt. Barta was

the speaker and spoke about negotiating with persons that have Autism, which was very well received both during our most recent summer conference and this one day training. It was held at the Nova Southeastern University satellite location in the town of Davie, FL. We have tentatively secured the same venue for our February one day training, and we are still waiting on a commitment from the instructor(s). All else is running fine.

### 13. Unfinished Business

- a. Meissner – New website
  - i. Discontinued the use of the old website.
  - ii. Updating the system to go over the addition of the
- b. Challenge coin purchase
  - i. Brian is managing it.
- c. Trademark application
- d. Brian Bilbrey – Facebook update
  - i. Good look.
  - ii. <https://www.facebook.com/Florida-Association-of-Hostage-Negotiators-165484927132525/?fref=ts>
- e. Committee for statewide standardization (Jim McDonald, Sandra Myers, Dan Warren)
  - i. Update on identifying a way to create a guideline, rule, or “best practices” for negotiation teams statewide
- f. Committee for financial policy review (Adam Goodner, Luis Pratts, Gene Bernal)
  - i. Update on any policy that needs to be reconsidered regarding FAHN finances
- g. Contract is signed for 2016 at Kissimmee. Funding from Chamber of Commerce has been secured for 2016
  - i. Agreed to propose to changing the language in the Treasurer area to define the specific duties. Provide credit cards with commensurate limits to
  - ii. Secretary shall maintain membership system and paypal account.
  - iii. Sgt. At arms give him official access to paypal account and bank account
- h. Contract is signed for 2017/2018 in St. Petersburg. Chamber of commerce funding is also secured for those years.
- i. LET Funds – Goodner secured, Shorette has applied, any others?
  - i. Finance director – Determine who the individual is. Having some success at various agencies. Ask other agencies as well. Gene may have a copy of the template letter.

#### 14. New Business

- a. Luis – new vendor fees
  - i. Some vendor displeasure at not being able to address the membership during the conference.
  - ii. General fee of \$500 and bring door prizes valued at minimally \$200.
  - iii. Tactical Products Group.
  - iv. Motion and second to adopt fees – fee structure adjusted.
- b. Meissner – IRS determination letter for tax exemption
  - i. Application for the 501c3 has been faxed in.
- c. Plaque for Christy Conn
  - i. How many years of service?
  - ii. Mike will ask
  - iii. Life member? Already life member – mike will firm up.
  - iv. aAlso cover conference and hotel for the week.
  - v. Who can invite her to the banquet to receive the award?

Central location to store all passwords for online accounts – Goodner  
AV for next year

**Next Board Meeting: March 8, 2016**

FAHN BOARD MEETING  
December 25 2016 (exact date TBA)  
Lake Buena Vista, Florida